

General Data Protection Regulation (GDPR)

Information for people supported by Peamount Healthcare

What is GDPR?

The General Data Protection Regulation (GDPR) is a new EU regulation which comes into effect on 25th May, 2018.

GDPR will:

- update existing data protection law,
- place a greater accountability on organisations when using your personal information and
- give you greater control over your personal information.

What type of information is collected from you?

In order for **Peamount Healthcare** to deliver services to you in an effective manner we need to collect and hold personal and sensitive information about you.

This information includes:

- your name, gender, date of birth and religion,
- your address, phone numbers, next of kin and related details,
- your medical history, behaviour support plans and multi-disciplinary reports,
- your likes and dislikes,
- your financial details,
- healthcare appointments e.g. dental, GP, etc.

How is your information used?

It is up to us to protect this information and share it only with those who need to know in order to give you the best service we can.

We may share your information with:

- People who work closely with you so that they can do their job.
- Various state bodies as part of our legal compliance and for funding purposes.
- People you have said we could, for example members of your family.
- Suppliers to ensure you receive the appropriate aid.
- Other healthcare professionals. If for example you needed to go to hospital in an emergency we will share your details and medical history with the hospital.

Why do we need your information?

We have this information because

- We have a contract with you and the HSE to provide you with services and supports.
- We have a vested interest in ensuring that the information we hold about you is up to date to ensure we give you the best service possible.
- We are bound to hold your information as set out by the law in relation to Data Protection, and various Health and Finance Acts.

What are your rights?

You have the following rights:

- To know about and look at the information we hold about you.
- To ask questions about the information we hold and to correct any information you think is incorrect in relation to you.
- To be responded to within 30 days if you make a data request.
- To contact the Data Protection Commissioner's Office if your data request is refused or you are not happy with what we are doing with your information.

The contact details for the Data Protection Commissioner are:

- Data Protection Commissioner's Office, Canal House, Station Road, Portarlinton, Co. Laois R32 AP23.
- or at info@dataprotection.ie.

The Data Protection Commissioner will check to see if we are holding your information within the law, and will ask us why we have refused your request. If we do not have a lawful reason for refusal they will direct us to release your information to you.

Why do you need to know about GDPR?

We are telling you this because the GDPR requires us to ensure that you know

- we have personal and sensitive information about you,
- why we have it,
- and what we do with it.

Peamount Healthcare does not use any automated processing in relation to your data. If we wish to use your information for any other purpose outside of service delivery and any legal obligations, we need to ask you for your consent and you have a choice to grant it or not.

What do you need to do now?

You do not need to do anything about this letter, you just need to know that we keep your personal and sensitive information safe and only use it for the purpose of providing you with the best service we can.

If you have any questions about Data Protection or GDPR, you can contact the DP Leads at 01-6010300 / dplead@peamount.ie

Yours sincerely,

Catherine Slattery

GDPR lead